**Responding to Questions – Written Responses**

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| **STEP # 1** | READ and UNDERSTAND what the question is asking.  (Type of Question?) |  |
| **STEP # 2** | USE part of the question to begin your answer.  (Re-state the question) |  |
| **STEP # 3** | PROVIDE evidence from the text which supports the answer to the question. (Based on type of question). |  |
| **STEP # 4** | GIVE examples from your own knowledge/ experience which relate to the answer.  (Making Connections Strategy) |  |
| **STEP # 5** | RE-READ your answer to make sure that it includes evidence/examples and is in complete sentences. |  |